**2021 Community Practice Medication Safety Modules**

**Course overview:** This course is designed to provide you with the education and training you will need for your role as a Medical Assistant (MA). The course contains lessons on, Medication Safety & Administration, Injection Site Locations, Comfort Holds, Vaccines and more. It includes relevant images, examples and key context to guide you through the curriculum.

**How to access the module:**

**Internal** to Nationwide Children’s Hospital:

Please log into the Learning Center and search for this course: **NCH 2021 Community Practice Medication Safety** and click **Enroll.**

Length of time: approximately one hour to complete

CME credit (optional): information provided at the end of the module

**External** to Nationwide Children’s Hospital:

1. **Community** user site: [**https://NationwideChildrens.csod.com/selfreg/register.aspx?c=%255e%255e%255ekN8eT%252bOkl6NfCOXPEVUGkA%253d%253d**](https://NationwideChildrens.csod.com/selfreg/register.aspx?c=%255e%255e%255ekN8eT%252bOkl6NfCOXPEVUGkA%253d%253d)



1. **Self-register for access:**
	1. Enter your first and last name
	2. Enter your email address
2. **Create and confirm your password.**
3. Click in the **“I’m not a robot”** box to complete your registration.
4. Once you’ve created your username and password, you can scroll down and click the **Login Here** link.
5. Select **Login In.**

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1. Enter youremail as your **Username**, enter the **Password** you created and click **Enter.**
2. The **Home** page will open, search for your course by date or title: **2021 Community Practice Medication Safety.**
3. From the search results, click the **Course** link.
4. On the training details page, click **Launch.**



1. Your course transcript will appear, locate your course, click the **Open** **Curriculum** drop-down arrow and select **View Training Details** at the bottom of the screen.
2. Click **Evaluate** by the Test Type to launch the evaluation. ***Do you want the evaluation tied to the course? If so, you will need to go back to the transcript to complete the evaluation. If not, complete the evaluation in the CME tracker.***
	* Click **Continue** and complete the evaluation.
	* Click **Submit Final Answers** to complete the course.
3. To view and print your course completion certificate
*(NOTE: This is not a CME Certificate)*
	* Click **Learning** on the top menu, then **View Transcript.**
	* Click on the **Active** button and select **Completed.**
	* Locate your completed course, click **View Certificate** and print if needed.

**To View Your Learning Center Transcript**

*From the Learning Center Welcome screen*

1. Click **View Transcript.**
2. Click the **Active** button and select **Completed.**
3. You will see a list of your completed courses. You can choose to print this list. Or you can view each certificate and print them if you need to turn them in for reporting purposes.

***NOTE:*** *This is* ***not*** *your Nationwide Children’s Hospital CME credit transcript. It will take 30 – 45 days for CME credit to appear on the Nationwide Children’s CME credit transcripts. To access your Nationwide Children’s CME credit transcript, follow the instructions found at* [**http://ANCHOR.ColumbusChildrens.net/continuing-medical-education-cme-transcript-center**](http://ANCHOR.ColumbusChildrens.net/continuing-medical-education-cme-transcript-center)

**Length of time:** approximately one hour to complete

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***Thank you for participating in our pilot process for MA education!***

Please access this link at [**https://www.surveymonkey.com/r/8BZQKXW**](https://www.surveymonkey.com/r/8BZQKXW) to provide feedback on how we can improve to make this education better for you.