

sanofi



# Sanofi's Schedule to Ship (STS) Program User Guide

*2025-2026 Season*

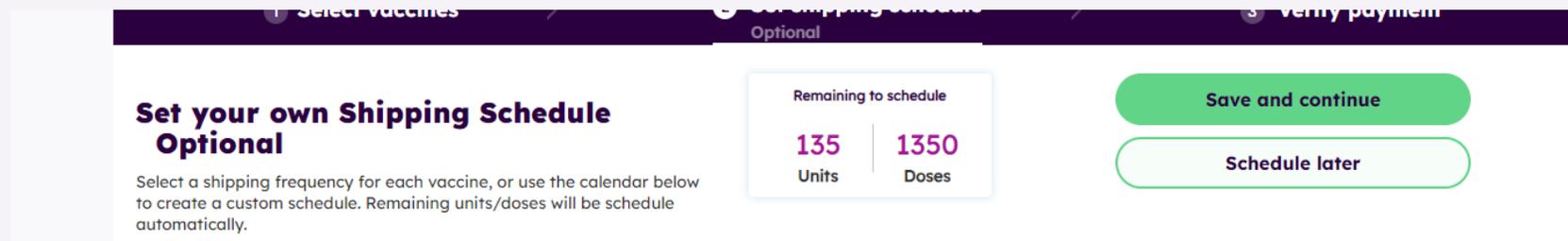


# Schedule to Ship Overview

- Schedule to Ship (STS) is a service that is available to Sanofi customers who order flu vaccines directly through Sanofi or VaxServe, based on eligibility
- STS allows eligible customers to schedule the frequency and timing of flu shipments
  - Shipments can be scheduled weekly, monthly, or twice a month
  - Note, STS will require dose scheduling to align to contractual shipping commitments. For example, if the contract states that for the product, 50% of doses will ship in September and 50% will ship in October, doses for shipments can only be scheduled within these guardrails.
- As a customer with access to STS, VaccineShop or VaxServe will prompt the scheduling of doses
  - The deadline for completing STS is May 9, 2025
  - STS can be completed during or after confirming the flu reservation

# Schedule to Ship

1. Log into your account on VaccineShop.com or VaxServe.com
2. Navigate to the Influenza tab
3. If you have not yet reserved doses for the 2025-2026 season, select the doses you wish to reserve. Once the doses are selected, the system will automatically allow you to schedule your doses.
  - To defer shipping, click "schedule later"
4. If you have already confirmed your reservation, click "Schedule Shipments" from the reservation home page

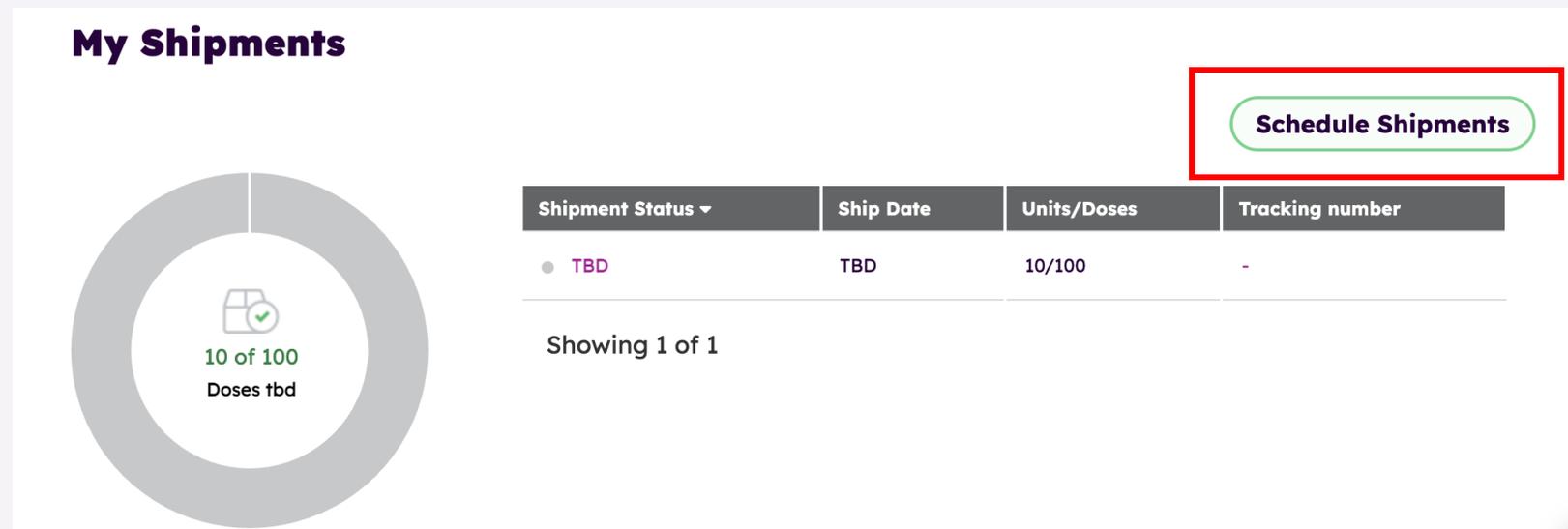


**Set your own Shipping Schedule Optional**

Select a shipping frequency for each vaccine, or use the calendar below to create a custom schedule. Remaining units/doses will be schedule automatically.

Remaining to schedule  
135 Units | 1350 Doses

Save and continue  
Schedule later



### My Shipments

Schedule Shipments

Shipment Status	Ship Date	Units/Doses	Tracking number
TBD	TBD	10/100	-

Showing 1 of 1

# Schedule to Ship

1. To schedule shipments, first select the shipment frequency for each product from the drop-down menu.
  - Note, the frequencies do not need to be the same for each product and the products can have different ship weeks
2. After selecting the frequencies, click on "Update Calendar"- this will automatically schedule the available doses in the selected frequency based on available shipping weeks

The screenshot displays a user interface for scheduling shipments. It features four product cards, each with a frequency selection dropdown menu. The first dropdown is highlighted with a red box. Below the cards, there is a text prompt 'Update the calendar with your frequency selections' and two buttons: 'Update Calendar' (highlighted with a red box) and 'Cancel'.

Product Name	NDC	Selected Frequency	Scheduled Status
Vaccine 10 Single-Dose Prefilled Syringes	49281-0425-50	Weekly	0 Units   0 Doses
Influenza Vaccine 10 Single-Dose Prefilled Syringes	49281-0125-65	Weekly	1 Units   10 Doses
Vaccine 10 Single-Dose Prefilled Syringes (0.5 mL each)	49281-0725-10	Twice a month	3 Units   30 Doses

# Schedule to Ship

- 1. If a different shipping schedule is desired, you can manually change the total units/doses that are scheduled in each week.
- 2. Note, if you manually enter dose amounts, the system will not allow scheduling of shipments that exceed the reservation total or shipping commitments

<p>Vaccine 10 Single-Dose Prefilled Syringes NDC: 49281-0425-50</p> <p>Weekly ✓</p> <p>Scheduled 5 Units   50 Doses</p>	<p>Influenza Vaccine 10 Single-Dose Prefilled Syringes NDC: 49281-0125-65</p> <p>Custom ✓</p> <p>Scheduled 0 Units   0 Doses</p>	<p>Vaccine 10 Single-Dose Prefilled Syringes (0.5 mL each) NDC: 49281-0725-10</p> <p>Weekly ✓</p> <p>Scheduled 1 Units   10 Doses</p>	<p>Vaccine Multi-Dose Vial (5mL) NDC: 49281-0643-15</p> <p>Custom ✓</p> <p>Scheduled 3 Units   30 Doses</p>
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Week	Units	Units	Units	Units
09/08	0	0	0	2 20 Doses

<p>Vaccine 10 Single-Dose Prefilled Syringes NDC: 49281-0425-50</p> <p>Weekly ✓</p> <p>Scheduled 5 Units   50 Doses</p>	<p>Influenza Vaccine 10 Single-Dose Prefilled Syringes NDC: 49281-0125-65</p> <p>Weekly ✓</p> <p>Remove from calendar 1 Units   10 Doses</p>	<p>Vaccine 10 Single-Dose Prefilled Syringes (0.5 mL each) NDC: 49281-0725-10</p> <p>Weekly ✓</p> <p>Scheduled 1 Units   10 Doses</p>	<p>Vaccine Multi-Dose Vial (5mL) NDC: 49281-0643-15</p> <p>Twice a month ✓</p> <p>Scheduled 3 Units   30 Doses</p>
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# Schedule to Ship

1. You will see a confirmation on the page that all units and doses have been scheduled
2. Once you have completed scheduling the doses, click "Save Changes" or "Save and Continue"
3. Ensure your reservation is confirmed before exiting

Set your own Shipping Schedule Optional

Select a shipping frequency for each vaccine, or use the calendar below to create a custom schedule. Remaining units/doses will be scheduled automatically.

To make changes after May 9, 2025, please call 1-800-VACCINE (1-800-822-2463) or contact your representative.



**All units and  
doses have been  
scheduled**

**Save changes**

**Cancel changes**